



	System Title	Page 1 of 9	
	SREE NARAYANA GURUKULAM CHARITABLE TRUST (SNGCT)	Document No.	SNGCT-TD-04/24-25
	SREE NARAYANA GURUKULAM COLLEGE OF ENGINEERING (SNGCE) www.sngce.ac.in	Effective Date	
	TENDER DOCUMENT - 04	Revision Date	
Signature :	EXPRESSION OF INTEREST – BOYS HOSTEL BUILDING DESIGN	Custodian : SNGC TRUST	

Time schedule for Tender Process :

1	Date of publication of tender notification on official website www.sngce.ac.in	Free download from website or from office
2	Sale of tender document commence from	24-Feb-2025
3	Last date of sale of tender document	4 PM on 10 March 2025
4	Last date for receipt of duly filled- in tenders	10.30.AM on 15 March 2025
5	Date and Time of the opening of Tenders	20 March 2025

Note : This tender documents contains (09 Pages) and tenderers are requested to sign on all the pages .

1. Introduction

Sree Narayana Gurukulam college of engineering (SNGCE) is a premier institution started in the year 2002 imparting engineering and management education in the state of Kerala. The college is managed by the Sree Narayana Gurukulam Charitable Trust (SNGCT) Perumbavoor, a recognised charitable society comprising of eminent personalities from diverse of activity in India . SNGCE is approved by All India Council for Technical Education (AICTE) and affiliated to APJ Abdul Kalam Technological University (KTU) . SNGCE located at Kadayiruppu , a Greenfield village very near to Kochi city

SNGC Trust inviting sealed tenders for signing an EOI with competent Consultants/firms.

The details of the tender are given below :-

- a. Description of Services : Expression Of Interest - Design of Boys Hostel at SNGCE college
 - i. Correspondence address : The Secretary , SNGC Trust , Perumbavoor . Pin 683542.
 - ii. Bids can be sent to SNGC Trust office in sealed cover.

Tenderer should take due care to submit the tender in accordance with requirement in sealed covers. Bids received shall be evaluated as per the criteria prescribed in the tender document. SNGC Trust will not entertain any modifications subsequent to opening of bids and bids not conforming to tender

ISSUE:1	Signature of Tenderer :	DATE: ___/___/2025	NAME OF TENDERER : ADDRESS:	PAGE 1 of 9
---------	-------------------------	--------------------	--------------------------------	----------------



	System Title	Page 2 of 9	
	SREE NARAYANA GURUKULAM CHARITABLE TRUST (SNGCT)	Document No.	SNGCT-TD-04/24-25
	SREE NARAYANA GURUKULAM COLLEGE OF ENGINEERING (SNGCE) www.sngce.ac.in	Effective Date	
	TENDER DOCUMENT - 04	Revision Date	
Signature :	EXPRESSION OF INTEREST – BOYS HOSTEL BUILDING DESIGN	Custodian : SNGC TRUST	

conditions shall be liable to be rejected .Therefore, bidders are advised to submit their bids complete in all respects as per requirement of tender document specifying their acceptance to all the clauses of Bid evaluation criteria, General Terms and conditions and compliance to the EOI etc.

In case of any clarification required relating to this tender , the same can be sought from the following officers of SNGC Trust :

- b. The Secretary , SNGC Trust , Perumbavoor , 683542 Ph : 9188909746
- c. Vice President , SNGC Trust , Perumbavoor , 683542 Ph: 9188918241

2. General Terms and Conditions :

The tenderers are requested to go through the following terms and conditions before submitting their tender documents :

1. Tender shall be submitted in official tender form only. If submitted in any other form the same shall be summarily rejected.
2. Prequalification for the tenderer : Proof of consultancy work executed in last 5 years with design of hostels value 4 crore and above .
3. The name and address of the tenderer shall be clearly written in the space provided and no overwriting , correction, insertion shall be permitted in any part of the tender unless countersigned by the tenderer. The tender should be filled in and submitted in strict accordance with the instruction laid down herein; otherwise the tender is liable to be ignored / rejected .
4. The tender shall be ignored, if complete information is not given there-in , or if the particulars and data (if any) asked for in the schedule to the tender are not filled in.
5. The consultant or firm will provide GSTIN (Goods and Services Tax Identification Number) along with bid.
6. An Individual signing the tender or other documents connected with the tender must specify whether he signs as :-
 - i. A sole proprietor of the concern or constituted attorney of such sole proprietor .
 - ii. A partner of the firm if it is a partnership firm, in which case he/she must have authority to execute contracts on behalf of the firm and refer to arbitration disputes concerning the

ISSUE:1	Signature of Tenderer :	DATE: ___/___/2025	NAME OF TENDERER : ADDRESS:	PAGE 2 of 9
---------	-------------------------	--------------------	--------------------------------	----------------



	System Title	Page 3 of 9	
	SREE NARAYANA GURUKULAM CHARITABLE TRUST (SNGCT)	Document No.	SNGCT-TD-04/24-25
	SREE NARAYANA GURUKULAM COLLEGE OF ENGINEERING (SNGCE) www.sngce.ac.in	Effective Date	
	TENDER DOCUMENT - 04	Revision Date	
Signature :	EXPRESSION OF INTEREST – BOYS HOSTEL BUILDING DESIGN	Custodian : SNGC TRUST	

business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.

- iii. Copy of the certificate of registration of firm should be attached along with the tender document.
7. The tender submitted in sealed envelope super-scribed “ Tender for the Expression Of Interest – Boys Hostel at SNGCE “ should be addressed to the Secretary , SNGC Trust , Perumbavoor , 683542 or directly handed over to SNGC Trust office on or before 15 March 2025 .
8. SNGC Trust reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons and is not bound to accept the lowest bid.
9. Consultant/firm to confirm work completion within **30 days** against the EOI signed.
10. List of clients shall be furnished by the consultant/firm where the similar works executed.

3. EXPRESSION OF INTEREST (EOI)

A. SNGCT invited Competent Consultants /firms to sign an EOI for providing **Detailed Project Report** for the design of a boys hostel , building plan, risk assessments, estimate, quotation format for tendering construction of building and sketches from starting till completion of the project.

1. SNGCE college is a premier educational institute enacted under KTU . The institute is managed by SNGC Trust Perumbavoor . At present SNGCE offers courses in engineering (B.Tech., M.Tech.), and post graduate courses MBA and MCA.

2. SNGCT is planning to construct a residential accommodation for use as Hostel for boys about 200 Students on twin/triple sharing basis. Preferences such are location, amenities / safety & facilities etc. as may be decided either by the SNGCT or Consultant . A feedback form from students and staff already collected by SNGCE and which shall be shared to the consultant to formulate the design of the entire Hostel project.

3. The objective of this document is to sign an Expression Of Interest with licensed consultants /firms who can deliver a detailed project report in addition to the design of building and facilities to the students.

ISSUE:1	Signature of Tenderer :	DATE: ___/___/2025	NAME OF TENDERER : ADDRESS:	PAGE 3 of 9
---------	-------------------------	--------------------	--------------------------------	----------------



	System Title	Page 4 of 9	
	SREE NARAYANA GURUKULAM CHARITABLE TRUST (SNGCT)	Document No.	SNGCT-TD-04/24-25
	SREE NARAYANA GURUKULAM COLLEGE OF ENGINEERING (SNGCE) www.sngce.ac.in	Effective Date	
	TENDER DOCUMENT - 04	Revision Date	
Signature :	EXPRESSION OF INTEREST – BOYS HOSTEL BUILDING DESIGN	Custodian : SNGC TRUST	

B. TERMS AND CONDITIONS

The competent Consultant/firm shall adhere to the laws of the land, the principles of good industry practice, and any other legal, statutory and regulatory norms, sanctions and permits which are applicable from time to time and shall be responsible for acquiring all approvals and meeting all statutory obligations for the Project. Neither SNGCT, nor its management /employees accept any liability or claim of any sort in relation to this EOI, make any representation or warranty as to the accuracy, reliability or completeness of the information in this Expression of Interest (hereinafter called the “EOI”) and it is not possible for SNGCT to consider the investment objectives, financial situation and particular needs of each party who reads or uses this EOI. Each consultant/firm should conduct their/its own investigations and analysis and check the accuracy, reliability and completeness of the information in this EOI and obtain independent advice from appropriate sources. SNGCT reserves the right to change, modify, add to or alter the process including inclusion of additional criteria, right to ask for additional information and to ask explanations and clarifications and the right to reject any or all of the proposals submitted in response to the EOI. Nothing in the EOI should be relied on, as a promise or representation as to the future. The courts at Ernakulam district shall have jurisdiction over any dispute regarding this EOI. Proposals must be made directly and must not be through subsidiaries or joint ventures/consortiums. The EOI is only for the design and submitting a detailed project report to float a tender for the construction of the Boys hostel project. The tender shall be floated by SNGCT.

C. SCOPE OF THE PROJECT FOR CONSULTANT/FIRM

1. The consultant/Firm to provide a detailed estimate for the labour, materials for the construction of the boys hostel having capacity of 200 students. In addition , the proposal/DPR contains the following .

- a. area required for the building to occupy 200 students.
- b. number of floors
- c. cost savings criteria’s adopted in construction
- d. energy conservation/water harvesting principles adopted in the design
- e. electricity usage at the time of full occupancy
- f. estimated water usage and storage capacity

ISSUE:1	Signature of Tenderer :	DATE: ___/___/2025	NAME OF TENDERER : ADDRESS:	PAGE 4 of 9
---------	-------------------------	--------------------	--------------------------------	----------------




	System Title	Page 5 of 9	
	SREE NARAYANA GURUKULAM CHARITABLE TRUST (SNGCT)	Document No.	SNGCT-TD-04/24-25
	SREE NARAYANA GURUKULAM COLLEGE OF ENGINEERING (SNGCE) www.sngce.ac.in	Effective Date	
	TENDER DOCUMENT - 04	Revision Date	
Signature :	EXPRESSION OF INTEREST – BOYS HOSTEL BUILDING DESIGN	Custodian : SNGC TRUST	

- g. sewage treatment plants, septic tanks and capacity, waste management techniques
- h. dining, kitchen , mess hall , bath rooms, dress washing facilities, cloth drying areas, entertainment areas, warden/security room.
- i. relevant building codes applied for the design
- j. fire and safety measures , emergency evacuation plans
- k. estimate for the cost of the entire construction till commissioning (including bill of materials, specifications, brand, procurement plans for the construction etc)
- l. stage by stage construction for minimising initial investment – plan and estimate
- m. return on investment, payback period, life cycle expectancy
- n. running cost
- o. legal charges for the departments to avail approvals
- p. site plan, sketches, basic plan of the building, cost of detailed plan for the building
- q. project completion time , partial completion time for occupying 70 students
- r. risk assessments which covers fire, earth quake, flood, soil condition tests for construction methods
- s. details of similar projects designed and executed with customer data.
- t. consultant /firm to furnish their license and registration details
- u. drawings, sketches and plans shall be drawn in AutoCAD. Either printed sheets and softcopy need to be submitted with quotation.
- v. consultant/firm to confirm the location designated not contain underground electrical low/high voltage cables, communication cables , pipe lines and certify that the area marked is safe to use for construction of a building
- w. consultant/firm is single point contact for SNGCT to ask all details of civil, electrical, safety, structural, and legal part of the design agreed in EOI.

ISSUE:1	Signature of Tenderer :	DATE: ___/___/2025	NAME OF TENDERER : ADDRESS:	PAGE 5 of 9
---------	-------------------------	--------------------	--------------------------------	----------------



	System Title	Page 6 of 9	
	SREE NARAYANA GURUKULAM CHARITABLE TRUST (SNGCT)	Document No.	SNGCT-TD-04/24-25
	SREE NARAYANA GURUKULAM COLLEGE OF ENGINEERING (SNGCE) www.sngce.ac.in	Effective Date	
	TENDER DOCUMENT - 04	Revision Date	
Signature :	EXPRESSION OF INTEREST – BOYS HOSTEL BUILDING DESIGN	Custodian : SNGC TRUST	

x. cost of compound wall, security cabin shall be marked separately.

2. Any conditional offers or any alternations/corrections made in the EOI form will not be considered. Similarly incomplete and unsigned EOI documents are liable to be rejected straightway.

3. possession certificate of the land, tax receipts, survey number etc shall be furnished by SNGCT to the consultant upon requirement.

4. Location of the boys hostel project : SNGCE at Kadayiruppu.

5. The EOI submitted by the bidders will remain valid for a period of 90 days from the date of opening of Tender for EOI.

6. Consultant/Firm to sign off an agreement to furnish the detailed plan and estimate for the actual construction of the project which includes 3D drawings, elevation and structural drawings, calculations, project plans either in MS project or similar software.

7. Feedback from students/faculties for the new Boys Hostel design shall be shared to the consultant/Firm.

8. Consultant/Firm to agree their willingness to present the design benefits/ cost savings/ advantages etc of their quotation in front of the SNGCT Executive committee / construction committee either in power point presentation or similar mode.

*SNGCE :- Sree Narayana Gurukulam College of Engineering

*SNGCT :- Sree Narayana Gurukulam Charitable Trust

ISSUE:1	Signature of Tenderer :	DATE: ___/___/2025	NAME OF TENDERER :	PAGE
			ADDRESS:	6 of 9



	System Title	Page 7 of 9	
	SREE NARAYANA GURUKULAM CHARITABLE TRUST (SNGCT)	Document No.	SNGCT-TD-04/24-25
	SREE NARAYANA GURUKULAM COLLEGE OF ENGINEERING (SNGCE) www.sngce.ac.in	Effective Date	
	TENDER DOCUMENT - 04	Revision Date	
Signature :	EXPRESSION OF INTEREST – BOYS HOSTEL BUILDING DESIGN	Custodian : SNGC TRUST	

4. PROFORMA OF FINANCIAL BID

SL. No.	Item description	Amount in Rs	Tax %	Tax Amount	Total Rs	Remarks
1	EOI - provide a detailed estimate for the labour, materials for the construction of the boys hostel having capacity of 200 students. The proposal/DPR contains items noted in scope of the project in (3.C)					
2	Supervision charges for the construction of the project either monthly or lump sum (optional)					

a. Payment Terms

First payment as advance :- 20% of the contract value (DPR/Proposal cost) shall be released upon signing EOI and next 50% shall be released upon furnishing the documents approved by SNGCT. Balance 30% shall be released once the tender for the construction is floated and contract awarded to a reputed contractor in line with design /estimate /schedule approved by the consultant /firm. Consultant /Firm is required to quote supervision charges (optional) for the construction of the Project “Boys hostel” either in monthly basis or lump sum.

The invoice shall be noted with billing terms noted in financial bid. Consultant/Firm to produce bank guarantee for initial 20% payment against EOI signed. If consultant/firm failed to fulfil clause 2.8, EOI shall be cancelled. TDS and other tax deductions applicable for all payments.

ISSUE:1	Signature of Tenderer :	DATE: ___/___/2025	NAME OF TENDERER :	PAGE
			ADDRESS:	7 of 9
©2022SREENARAYANAGURUKULAM COLLEGE OF ENGINEERING , KERALA - INDIA				



	System Title	Page 8 of 9	
	SREE NARAYANA GURUKULAM CHARITABLE TRUST (SNGCT)	Document No.	SNGCT-TD-04/24-25
	SREE NARAYANA GURUKULAM COLLEGE OF ENGINEERING (SNGCE) www.sngce.ac.in	Effective Date	
	TENDER DOCUMENT - 04	Revision Date	
Signature :	EXPRESSION OF INTEREST – BOYS HOSTEL BUILDING DESIGN	Custodian : SNGC TRUST	

b. Working at SNGCE premises by consultant's staffs : General guidelines

Consultant/firm to furnish the details of their employees in advance and obtain Gate pass from the Manager of SNGCE . Gate pass is valid for a day only. Gate pass issued only to the specified person with photo ID and not transferable to anyone. Staff can visit only to the designated area approved and items bring inside the SNGCE premises to be entered at main gate. Returnable items to be marked separately and copy of gate pass to be retained till the day when items required to take out.

Employee of Consultant/firm working alone at SNGCE is not permissible and SNGCE assign college staff to support the employee of the consultant/firm.

5. UNDERTAKING & ACCEPTANCE LETTER BY THE CONSULTANT/FIRM

1. I/ We have examined in detail and have understood the terms and conditions stipulated in the EOI Document issued by SNGCT. I/ We agree and undertake to abide by all these terms and conditions. My / Our Proposal is consistent with all the requirements of submission as stated in the said EOI Document issued by SNGCT.

2. I/ We confirm that I/ we have never been blacklisted in or debarred from any empanelment/ tendering process anywhere till date.

3. I/ We making this offer after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. I/ We have inspected the site for the boys hostel project at SNGCE and have acquainted ourselves with the tasks required to be carried out , before making this offer. I/ We here by sign this undertaking in token of our acceptance of various conditions listed above .

ISSUE:1	Signature of Tenderer :	DATE: ___/___/ 2025	NAME OF TENDERER : ADDRESS:	PAGE 8 of 9
---------	-------------------------	---------------------	--------------------------------	----------------



System Title

Page 9 of 9

SREE NARAYANA GURUKULAM CHARITABLE TRUST
(SNGCT)

Document No.

SNGCT-TD-04/24-25

SREE NARAYANA GURUKULAM COLLEGE OF
ENGINEERING (SNGCE) www.sngce.ac.in

Effective Date

TENDER DOCUMENT - 04

Revision Date

Signature :

EXPRESSION OF INTEREST – BOYS HOSTEL
BUILDING DESIGN

Custodian : SNGC TRUST

For and on behalf of:

Signature:

Name of Person:

Designation:

(Authorized Representative and Signatory including seal)

1. Contact Person :
2. Permanent Account No. (PAN) :
3. Full Address with PIN :
4. Landline No. :
5. Mobile No. :
6. E-mail ID :

ISSUE:1	Signature of Tenderer :	DATE: ___/___/2025	NAME OF TENDERER : ADDRESS:	PAGE 9 of 9
---------	----------------------------	-----------------------	------------------------------------	----------------